

Texas Innovation Health Service

Employment and Health Requirement

Check List updated 10/04/2021

**** Items Needed Before Client Can Be Submitted For Any Available Positions****

- Online Verification of License to include expiration date and any disciplinary actions - within 30 days of start date
- BLS – through American Heart Association Only **
- ACLS – through American Heart Association Only (if applicable) **
- All other Certifications-Copy of both sides of card- PALS, ENPC, NPR, NALS, TNCC (if applicable) **
- NIH Stroke Scale verification - This is required for all units within the Critical Care Services and Trauma Center. **
- Clinical Competency Certificate - within 12 months of start date
- MMR either 2 Doses or 1 Most Recent Positive Titer
- Varicella either 2 Doses, 1 Most Recent Positive Titer or history of disease **
- Hepatitis B Series, Positive Titer or Signed Declination **
- TDAP **
- 1 PPD - within 12 months of start date (quantiferons/T-spots acceptable) **
☐ (Chest X-Ray – if history of positive PPD)
- TB Questionnaire - annually. Even if they have a Negative PPD **
- Flu shot (required from September 1st to March 31st) **
- Physical-Within 3 months of start date
- 10 Panel Drug Screen - Within 10 **business** days of start date (Facility will also conduct their own Drug screen upon arrival)
- Background - Within 30 days of start date- All States where they hold a professional license and have lived/worked in the past 7 years **including** name changes and alias.

- Motor Vehicle Report
- Education Verification (this must be through a third Party)
- OIG - Both State and National Required - within 30 days of start date
- GSA - within 30 days of start date
- EMR/DADS(Employee Misconduct Registry) – Both searches are required - Within 30 days of state date
- Social Security Address Check - within 30 days of start date
- Completed I-9 Form **
- Social security card **
- Photo ID **
- OSHA/HIPAA/ Exposure Control- within 12 Months of start date.
- Skills Checklist - within 12 months of start date **
- Job description – must be signed and dated **
- Fit test - Must be 3M with size (1870 or 1860S) - within 12 months of start date.
- Resume - must be current **
- References - 2 most recent references within 1 year **